



New Jersey Association of School Administrators

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TO: NJASA Spring Leadership Conference Committee Members

FROM: Mary Capasso, NJASA

RE: Meeting Notes of October 6, 2016

DATE: October 21, 2016

The Spring Leadership Conference Committee met at 10:00 am on Thursday, October 6, 2016 at NJASA Headquarters in Trenton.

In attendance were: Dr. Lauren Schoen, Co-Chair, Mahwah Township, Bergen county; Dr. Janet Fike, Co-Chair, Morris-Union Jointure Commission, Union county; Marci Grabelle, NJAPSA; Dr. Adrienne Shulby, Egg Harbor City, Andrew Weber, Mullica Township, Atlantic county; Christine Vespe, Shamong Township, Burlington county; Steven Crispin, Audubon, Camden county; Mark Miller, Dennis Township, Cape May county; Charles Ford, Deptford Township, Gloucester county; Carol Fredericks, Franklin Township, Hunterdon county; Vincent Caputo, Metuchen, Middlesex county; Lamont Repollet, Asbury Park, Monmouth county; Lee Nittel, Mine Hill, Morris county; Dan Silvia representing Russell Lazovick, Bridgewater-Raritan, Somerset county and Mary Capasso, NJASA Director of Business Development/Staff liaison.

Drs. Schoen and Fike led discussions on the following agenda items:

Welcome/Committee Member Introductions

35TH Annual Spring Conference

The 2017 NJASA/NJAPSA Annual Spring Conference will be held May 17-19, 2017 at Caesars in Atlantic City.

NJAPSA Partnership

NJASA 's relationship with the New Jersey Association of Pupil Service Administrators, as a co sponsor of the Spring Leadership Conference, will continue in 2017. NJAPSA Co-Executive Director, Marci Grabelle, will continue to assist in planning and crafting the agenda to include sessions specifically for their members. We anticipate year 5 will bring out additional NJAPSA members. 2016 did not realize an increase in attendance from NJAPSA members.

Request for Waiver for Overnight Travel

The waiver for overnight travel was approved by the Commissioner of Education. Two nights were approved for overnight stays at the hotel, May 17 and May 18.

Conference Format/Suggestions

No changes were made for the 2017 Conference.

Conference Theme

After discussion, it was unanimously agreed to maintain using the President's mantra. The Spring Leadership Conference theme for 2017 will be "One Vision - Our Voice: Enhancing Our Leadership Practices".

Proposal Form

The Proposal form for program sessions was reviewed. The final version will include the following strands:

- Curriculum & Instruction
- Current Legal Issues
- Special Education
- Digital Leadership
- Innovative Practices
- Strategic Planning
- Educational Equity
- Data Analytics
- School Safety and Security
- Enhancing Instructional Capacity

The new form will be available online at www.njasa.net by mid November and posted on NJAPSA's website. NJASA will also mail to all members.

Once the RFP is closed, the Committee will receive a link and a tally sheet to make final selections. This is a remote process and will not entail driving to Trenton.

As for session selections, the Committee will receive a link to the proposals received and a tally sheet via email. All forms will be returned to Mary Capasso for a final tally.

Keynote Speakers

The proposed agenda calls for three keynote speakers; one on each of the three days. Eric LeGrand has been secured for day 1. Suggestions for days 2 and 3 included:

- Todd Whitaker
- Lavanna Roth
- Steve Woolf
- Heidi Heyes Jacobs

NJASA will be working with Scholastic and HMH to review their speaker bureau talent.

The meeting concluded at approximately 12:00pm.